

ST. AUSTIN'S SR. SEC. SCHOOL JODHPUR

CIRCULAR FOR CONSITUTION OF PTA & FEE REGULATOY COMMITTEE 2022-23

Date: - 21st Oct. 2021

Dear Parents/ Guardians & Teachers,

We are glad to inform you that St. Austin's Sr. Sec. School, is in the process of constituting the school P.T.A (Parent-Teacher Association) and subsequently the School Level Fee Committee (SLFC) of the parents whose wards are/will be studying in this school for the academic session 2022-23. This committee constitution is done according to the instructions/orders of Honorable Supreme Court of India. Due to Covid-19 protocol, we are opting for both online and offline form filling procedure.

P.T.A:

As per Section 4 of the Provisions of Rajasthan Schools (Regulation of Fee) Act, 2016 and of Rajasthan Schools (Regulation of Fee) Rules, 2017, every private school shall constitute a Parent-Teacher Association. The Parent-Teacher Association shall be formed by the head of the school. Every teacher and every parent of every student is expected to be the member of the Parent-Teacher Association. An annual fee of Rs. 50/- may be collected from every parent of this Association, which will be functional from December 2021. Parents are requested to register their names as members of PTA by filling in the Form and by paying online Rs. 50/- as an annual membership fee before **30th Oct. 2021 till 12:00 Noon** The school level fee committee (SLFC) will be constituted by selecting 5 parents from among the PTA members.

ELIGIBILITY OF A PTA/SLFC MEMBER/ CONDITIONS:

1. The member should have his son/daughter studying in this school in the current year in any class between Nursery and XI.
2. He or she should have sufficient knowledge about the functioning of the school system, financial matters, and relevant guidelines of the government of SLFC related issues.
3. Should not be a habitual defaulter in depositing school fees and all fees of the ward up to date should have been paid (till the 3rd Installment of the current year-2021-22).
4. Should be a parent, who has always been supportive & helping.
5. Documents required: -
 - i. Copy of self-attested Aadhar Card of the applicant.
 - ii. Copy of Last report card of the ward (March 2021).
 - iii. Copy of Receipt or proof of Fee of last installment paid.
 - iv. Copy of Certificate / Mark sheet of highest qualification of the applicant.
 - v. Online payment receipt of Rs. 50/- as annual fee for PTA (Copy).
6. If more than one child is studying in this school, only one Registration Form per family can be filled.
7. Last date of form submission is **30th Oct. 2021 till 12:00 Noon**(Offline & Online Both), Late submission of applications will not be entertained.
8. For the online application (Google Form) and for more details about PTA and SLFC, please visit our school website that is:-<http://staustins.edu.in>

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St. Austin's Sr. Sec. School
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Ram Prasad
PRINCIPAL
St. Austin's Sr. Sec. School
Shakti Nagar
Behind R.T.O. Office, Jodhpur

ST. AUSTIN'S SR. SEC. SCHOOL JODHPUR

CONSTITUTION OF PTA & FEE REGULATORY COMMITTEE 2022-23

Dear Parents/ Guardians & Teachers,

We are glad to inform you that St. Austin's Sr. Sec. School, is in the process of constituting the school P.T.A (Parent-Teacher Association) and subsequently the School Level Fee Committee (SLFC) of the parents whose wards are/will be studying in this school for the academic session 2022-23. Due to Covid-19 protocol, we are opting for the Online Procedure.

P.T.A:

As per Section 4 of the Provisions of Rajasthan Schools (Regulation of Fee) Act, 2016 and of Rajasthan Schools (Regulation of Fee) Rules, 2017, every private school shall constitute a Parent-Teacher Association. The Parent-Teacher Association shall be formed by the head of the school. Every teacher and every parent of every student is expected to be the member of the Parent-Teacher Association. An annual fee of Rs. 50/- may be collected from every parent of this Association, which will be functional from December 2021. Parents are requested to register their names as members of PTA by filling in the Form given below and by paying online Rs. 50/- as an annual membership fee. The school level fee committee (SLFC) will be constituted by selecting 5 parents from among the PTA members.

Therefore, it is necessary to be a PTA member to become a SLFC member. Therefore, all the parents are requested to register for PTA membership. After registering as a PTA member, a parent can register for the membership of the SLFC; for which there is no registration fee or annual fee. For becoming the member of SLFC separate offline registration will be done from the selected members of PTA.

ELIGIBILITY OF A PTA/SLFC MEMBER/ CONDITIONS:

1. The member should have his son/daughter/ studying in this school in the current year in any class from Nursery to XI. If in case the guardian is applying to be a PTA Member written approval from parents will be needed.
2. He or she should have sufficient knowledge about the functioning of the school system, financial matters, and relevant guidelines of the government of SLFC related issues.

3. Parent should not be a habitual defaulter in depositing school fees and all fees of the ward up to date should have been paid (at least till the 3rd Installment of the current year i.e., 2021-22).
4. Should be a parent, who has always been supportive & helping.
5. If more than one child is studying in this school, only one Registration Form per family will be allowed.
6. If any parent wants to apply for PTA in offline mode can take a printout of the Form given below or can also take hard copy of form from school reception. Filled form needs to be submitted along with the required attachments mentioned therein, to the school office before the last date i.e., **30th Oct. 2021 by 12:00 Noon**
7. Once the PTA google form is submitted, it cannot be edited or corrected. Submitting a Form will be permitted only once. If any incorrect information is found in the form, the form will be rejected, and the parent will be disqualified for the selection of PTA membership.
8. The members of SLFC will be selected from the members of the PTA.
9. After becoming a member of PTA, a parent, who wishes to be a member of SLFC, should fill in the offline Registration Form in the school with proper and correct information before the last date with the following documents: -
 - i. Copy of self-attested Aadhar Card of the applicant.
 - ii. Last report card of the ward (March 2021).
 - iii. Receipt or proof of Fee of last installment paid.
 - iv. Copy of Certificate / Mark sheet of highest qualification of the applicant.
 - v. Online payment receipt/screenshot of Rs. 50/- as annual fee for PTA. Here is the number for Paytm. (9571867953)
10. In total 5 parents and 3 teachers along with the Manager/Secretary and the Principal will be the members of the SLFC- One parent from the Senior Secondary Section, one from the Secondary Section, one from the Middle Section and 2 from the Primary Section.
11. In case, there are more than required number of eligible parents applying for the membership if SLFC, the final selection will be done by lottery.
12. In case of selection by lottery, a specific date and time will be intimated to all the applicants in advance.
13. Late submission of applications will not be entertained.
14. A printable offline PTA application is given below. For the online application (Google Form), click the Link <https://forms.gle/a2SecRyvAZzAB7ER7>

ST. AUSTIN'S SR. SEC. SCHOOL JODHPUR

OFFLINE REGISTRATION/APPLICATION FORM FOR PTA MEMBERSHIP-2022-23		
No.	Required Details	Your Answer
1	Name of Applicant	
2	Relation to your child	Father/ Mother/ Guardian
3	Name of your child	
4	Scholar Registration no. of your ward	
5	Class & Section of your ward	
6	Mobile No of applicant (with WhatsApp facility)	
7	Applicant's Aadhar card no.	
8	Ward's last report card?	Yes / No
9	Deposited the fee of the last installment of your ward (July 2021)?	Yes / No
10	In possession of the mark sheet or certificate of your highest qualification?	Yes / No
11	Has paid the Annual fee of Rs.50/- online for the membership of PTA?	Yes / No
12	Signature of applicant as in the school record.	
13	Date of Submitting Application	

Self-Declaration: I have read all the terms and conditions to be the member of the PTA. If any discrepancy is found in my documents schools has a right to reject my form. Also, I'm well aware about role and responsibilities of being a PTA member.

Signature of Parent

ATTACHMENTS:

1. Copy of self-attested Aadhar card of the applicant.
2. Last report card of the ward (March 2021).
3. Receipt or proof of Fee of last installment paid.
4. Copy of certificate/ mark sheet of highest qualification.
5. Online payment receipt of Rs. 50/- as annual fee of PTA.